

# *Central Baptist Church*

99 Narragansett Avenue, Jamestown, RI 02835  
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## **WEDDING GUIDELINES**

### **Use of the Sanctuary**

To request use of the sanctuary for a wedding, please contact the church office for a Building Use Request and Agreement form.

### **Payment of Fees**

If your request for use of the sanctuary is approved, you must submit the non-refundable deposit specified on the Building Use Fees and Deposits form in order to finalize the scheduling of your wedding, along with the rehearsal. Other payments will be due as noted on that form and/or in these guidelines.

### **Officiant**

Our pastor typically officiates weddings held at the church. All weddings will be conducted in consultation with our pastor. Our pastor's fee is \$300, which includes pre-wedding planning and counseling sessions, and should be paid at the wedding rehearsal. Our pastor does not attend rehearsal dinners or wedding receptions.

### **Musicians**

The rental fee does not include an organist, vocalist, or other musicians. If requested, the church office can provide a list of musicians for possible engagement.

### **Marriage License**

You are responsible for making arrangements for a marriage license. (Requirements are available from the clerk's office in the appropriate city or town.) The license should be given to the pastor at the wedding rehearsal.

### **Decorations**

Please schedule flower delivery and other decorating with the church office. Candles may only be used at the front of the sanctuary. Nothing is to be attached to the sanctuary walls or floor. Approval must be received before attaching anything to the pews. Rice may not be tossed inside or outside the church building. Please arrange to have all flowers and decorations removed immediately after the wedding service.

**Photography**

All photographs are to be taken in a discrete fashion during the wedding service. The photographer(s) should consult with the officiant prior to the service.

**Reception**

Clarke Hall is available for a catered reception. Please contact the church office for additional information.